



City of Valley Grande

Valley Grande Public Safety Department

5914 AL Hwy 22, Valley Grande, AL 36701

Phone: 334-872-0104 FAX: 334-872-6400

BUILDING PERMIT APPLICATION

FOR OFFICE USE ONLY	
BP Number _____	Date of Issue: ___/___/___
Building Permit # _____	Plans <input type="checkbox"/>
Reviewer: _____	Septic Permit <input type="checkbox"/>
Date Reviewed ___/___/___	Stamped Copy of Plans <input type="checkbox"/> (Commercial Construction)

PRIMARY PROJECT DATA

911 Address _____	Legal Property Owner: _____
	Contact: _____
Description of Work:	
___ New Residence	
___ Garage ___ attached ___ detached	
___ Carport ___ attached ___ detached	
___ Remodel (<i>specify</i>) _____	
___ Addition (<i>specify</i>) _____	
___ Other (<i>specify</i>) _____	

DATA FOR NEW CONSTRUCTION

_____ sq. ft. x \$60 (residential) = \$ _____	Project Value		
_____ sq. ft. x \$80 (commercial) = \$ _____	Project Value		
	+ \$300.00 Required Inspections		
Date Paid ___/___/___	Check # _____	Amount Paid: _____	Receipt # _____
PERMIT FEE: _____			

OWNER/BUILDER INFORMATION

HOMEOWNER Name _____

PHONE # Home: () ____ - ____ Work: () ____ - ____ Cell: () ____ - ____

BUILDER Company Name _____ Phone # Work: () ____ - ____

Contact/Applicant's Name _____ Cell # () ____ - ____ FAX # () ____ - ____

State License # _____ Valley Grande Business License # _____

CONTRACTORS/INFORMATION

ELECTRICIAN Name _____

Phone # Work: () ____ - ____ Cell: () ____ - ____

Company Name _____ FAX () ____ - ____

State License # _____ Valley Grande Business License # _____

HVAC Name _____

Phone # Work: () ____ - ____ Cell: () ____ - ____

Company Name _____ FAX () ____ - ____

State License # _____ Valley Grande Business License # _____

PLUMBER Name _____

Phone # Work: () ____ - ____ Cell: () ____ - ____

Company Name _____ FAX () ____ - ____

State License # _____ Valley Grande Business License # _____

PEST CONTROL COMPANY

Name _____

Phone #: () ____ - ____ FAX () ____ - ____

State License # _____

Valley Grande Business License # _____

***HOMEOWNER MUST MAKE APPLICATION FOR POWER WITH ALABAMA POWER.

***TEMPORARY POWER FOR THE PURPOSE OF CONSTRUCTION WILL BE RELEASED BY THE CITY OF VALLEY GRANDE FOLLOWING THE COMPLETED PERMIT PROCESS AND SATISFACTORY INSPECTION BY BUILDING INSPECTOR.

***PERMANENT POWER WILL BE RELEASED AT THE END OF CONSTRUCTION AFTER YOUR CERTIFICATE OF OCCUPANCY PERMIT IS ISSUED.

**APPLICATION CAN NOT BE ACCEPTED FOR REVIEW
UNTIL ALL REQUIRED DOCUMENTATION IS SUBMITTED.**

AS THE PERMIT APPLICANT, I UNDERSTAND THAT ANY FAILURE ON ANY PART OF APPLICATION SHALL BE GROUNDS FOR COMPLETE WORK STOPPAGE.

AS THE PERMIT APPLICANT, I HAVE VERIFIED THAT THERE ARE NO RESTRICTIVE COVENANTS WHICH WOULD VOID THIS APPLICATION AND I UNDERSTAND THAT ANY FAILURE ON ANY PART OF APPLICATION SHALL BE GROUNDS FOR COMPLETE WORK STOPPAGE.

I certify that the preceding information from pages 1 and 2 is correct.

Signature of applicant or authorized agent of applicant:

Print: _____

Sign: _____

Date: _____

Building Plans Requirement for Permit

In order to facilitate the issuance of building permits the following construction documents shall be required to be submitted to the office of building inspector for code compliance evaluation prior to the issuance of a permit. The norm for construction document evaluation and subsequent permit approval is three working days after the receipt of all documents including permit application and required information therein.

Construction documents shall be submitted in duplicate (2 full sets of plans) and shall consist of a minimum of the following:

1. **Site Plan** showing structure position and all appurtenant structures and features (i.e. drives, walks, septic, well, shops, detached garages, etc.). Special features required to satisfy code required surface drainage shall be noted.
2. **Foundation Plan** showing finished floor elevations relative to existing and proposed grade with all footing and foundation wall details and reinforcement method.
3. **Floor Plan** showing all walls, beams, window and door sizes shall be fully dimensioned. Sleeping room egress windows shall be noted. All plumbing fixtures shall be shown by symbol. All electrical devices including power panels shall be shown and labeled as required when specifically required by NEC or other governing code (i.e. GFCI, ARCI).
4. **Elevations** of the structure exterior (all sides) shall be shown with corresponding roof pitch.
5. Additional details shall be provided indicating joist and rafter sizes, sheathing material and thickness (roof and wall), insulation material and rating and any information required to determine code compliance.

In general, the construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the International Building Code and associated codes, ordinances, rules, policies and regulations adopted by the office of building inspector and/or the City of Valley Grande.

Upon successful evaluation by the building inspector, one copy of the plans shall be returned to the permit applicant signed by the building official and one set shall be retained by the building official for inspection and verification purposes. Any change in the scope of work which impacts any code issue must be approved and so noted prior to the execution of the change.

Non-compliant code issues will be the responsibility of the homebuilder of record, as shown on the approved permit issued by the City of Valley Grande.



City of Valley Grande

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Prospective Contractor,

Welcome to the city of Valley Grande. We appreciate your interest in providing construction services for the residents of Valley Grande. Please allow us to assist you in understanding the building process prescribed by the city council of Valley Grande. The following requirements must be met in order to conform with applicable laws and ordinances in effect at this time.

1. You must acquire a FEMA Floodplain Certification

Federal law requires that the property on which you propose to build be identified with respect to the flood zone in which it exists. This is a No Charge service the city of Valley Grande provides to you. Upon verification of the proposed location, the city of Valley Grande will verify the flood zone. The FEMA Floodplain Certification is part of your total building permit package and will be issued with your building permit once all requirements are met.

Information needed to complete your FEMA Floodplain Certification:

1. Name and address of property owner
2. Official E-911 address of the proposed building site
3. Type of construction material(s) that will be used
4. Project cost
5. Signature of homeowner

2. Building Permit

The responsible contractor in charge must identify himself or herself as an individual licensed to perform the appropriate service. i.e. State Homebuilders License, State General Contractors License. Please understand that state law prohibits us from issuing a building permit to an individual who is not properly licensed. In order that we may issue the building permit, the following information is required:

1. Builder / Contractor Name, a current valid license and a current Valley Grande business license.
2. One copy of the plans (to be retained by the City of Valley Grande)
3. Names / current valid license number and current Valley Grande business license of the individuals providing:
 - A. Home Builder/Contractor
 - B. Plumbing
 - C. Heating / Air
 - D. Electrical
4. Total sq. ft. in proposed construction area:
Residential—Living Area Only
Commercial—Total Conditioned Space
5. The prospective homeowner's name, phone number and current mailing address.

3. City of Valley Grande Business License

Please inform ALL your subcontractors of the requirement to be licensed in Valley Grande. All individuals who perform work in Valley Grande MUST have a current business license issued by Valley Grande.

*Unlicensed contractors/subcontractors found working on any site will be subject to penalties, late fees, and license cost.

4. E-911 Address

Please contact Dana Breck at 874-1212 to request an address for the property. The address will be issued to city hall and will be released to the homeowner only after all permit requirements are met.

5. Septic Permit issued by the county health inspector – a copy of this must be provided to the city.

POWER RELEASE

Homeowner must make application for power with Alabama Power @ 1-800-245-2244.

TEMPORARY power will be released at the beginning of construction after building permit fee is paid.

PERMANENT power will be released after final inspection by City Inspector.

INSPECTIONS

There are 4 required inspections. Failure to submit to these inspections will cause the issuance of a Stop-Work-Order. The inspection fee must be paid by the general contractor upfront and prior to inspection – no inspections will be made before the inspection fee is paid.

Inspection #1: Prior to pouring concrete for footings

Inspection #2: Slab / floor framing inspection – prior to concrete for slab – includes inspection of under floor plumbing.

Inspection #3: Rough In – prior to wall coverings – includes inspection of electrical, HVAC and plumbing.

Inspection #4: Final Inspection – when house or structure is ready for occupancy.

Any work done prior to receipt of the completed permit is a violation of city ordinance and subject to fine and penalty.

No construction can begin until an official building permit is issued.

VALLEY GRANDE PUBLIC SAFETY DEPARTMENT
5914 AL HWY 22
VALLEY GRANDE, AL

PHONE: 334-872-0104
FAX: 334-872-6400

I understand that I will be subject to the following inspections, and that failure to submit to these inspections will cause the issuance of a stop-work order.

1. Footings Inspection
 Prior to pouring concrete for footings
2. Slab Inspection
 Prior to concrete for slab
 Includes inspection of under floor plumbing
 Includes required proof of chemical treatment for termite control
3. Rough-In Inspection
 Prior to wall covering – includes electric, HVAC and plumbing
4. Final Inspection
 When home / structure is ready for occupancy

*****ANY CHANGES FROM THE ORIGINAL DRAWINGS WHICH IMPACTS A BUILDING CODE MUST BE APPROVED BY THE BUILDING INSPECTOR PRIOR TO MAKING THE CHANGES.**

Contractor/Permit Holder Signature: _____

Print Name: _____

Date: ____/____/____

VALLEY GRANDE PUBLIC SAFETY DEPARTMENT
5914 AL HWY 22
VALLEY GRANDE, AL 36701

PHONE: 334-872-0104
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HOME BUILDER UNDERSTANDS THAT THE RESPONSIBILITY FOR REMOVAL OF ALL CONSTRUCTION TRASH RESTS WITH THE CONTRACTOR / PERMIT HOLDER. THERE WILL BE NO ISSUANCE OF CERTIFICATE OF OCCUPANCY OR FINAL POWER CONNECTION AUTHORIZATION TO THE STRUCTURE UNTIL ALL CONSTRUCTION TRASH HAS BEEN PROPERLY DISPOSED OF.

SIGNATURE OF CONTRACTOR / PERMIT HOLDER

Print name: _____

DATE: ____ / ____ / ____

CITY OF VALLEY GRANDE
348 COUNTY ROAD 240
VALLEY GRANDE, AL

PHONE: 334-875-2929
FAX: 334-875-2931

I understand that I will be subject to the following inspections, and that failure to submit to these inspections will cause the issuance of a stop-work order.

1. Footings Inspection
Prior to pouring concrete for footings
2. Slab Inspection
Prior to concrete for slab
Includes inspection of under floor plumbing
3. Rough-In Inspection
Prior to wall covering – includes electric, HVAC and plumbing
4. Final Inspection
When home / structure is ready for occupancy

Contractor Signature: _____

Print Name: _____

Date: ____ / ____ / ____

Sworn Statement of party claiming exemption from the requirements of the Home Builders Licensure law, Ala. Code §34-14A-1, et seq. (1975) (amended 2002).

I do hereby solemnly swear that I, or the entity of which I am qualifying representative, am exempt from the licensing requirements of the State of Alabama, Home Builders Licensure law pursuant to Section 34-14A-1 for the following reason: (Please mark appropriate response).

_____ I am an **authorized employee of a federal, State, or local government** exempt from this law and do not hold myself out for hire or otherwise engage in contracting except in accordance with my employment. Section 34-14A-6(2).

_____ I am a **General Contractor** holding a current and valid license issued prior to January 1, 1992. General Contractors license # _____ Section 34-14A-6(3).

_____ I am the **Property Owner** acting as my own contractor and providing all material supervision myself on property for my own occupancy or use, and not offered for sale. I do not intend to use this permit for the construction or superintending of the construction of any residential building or structure for sale. (Proof of the sale, or offering for sale, of structure by an owner-builder within one year after completion of the same, is presumptive evidence that the construction was undertaken for the purpose of sale). Section 34-14A-6(5) (amended 2002)

I understand that by claiming exempt status, I waive my rights for protection under the provisions of the Home Builders Licensure law and that in the event of litigation involving activities resulting from the grant of this permit, I may not make demand of any money from the Homeowner's Recovery Fund established by the Home Builders Licensure law.

I sign this statement under penalties of perjury.

Sworn by me this date: _____

(Signature)

(Entity, if applicable)

(Witness Signature)(Date)

***Violation of the Alabama Home Builders Licensure Law is a Class A misdemeanor (§32-14A-14 (amended 2002) punishable by up to 12 months in jail and fines up to \$2,000.00**

STATE OF ALABAMA
COUNTY OF DALLAS

Subscribed and affirmed before me this _____ day of _____, 20 _____.

SEAL

Notary Public

My commission expires: _____



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Valley Grande, Alabama 36701
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Building Inspection Department

The building inspection department of the City of Valley Grande, Alabama, beginning 6/13/05 will require that all residential dwelling houses permitted will have arc-fault circuit interrupter protection as per NEC 210.12. Permits already in process will not be affected. Please read the NEC rule below.

210.12: Arc-Fault Circuit-Interrupter Protection

A) Definition. An arc-fault circuit interrupter is a device intended to provide protection from the effects of arc-faults by recognizing characteristics unique to arcing and by functioning to de-energize the circuit when an arc-fault is detected.

B) Dwelling Unit Bedrooms. All branch circuits that supply 125-volt, single-phase, 15- and 20- ampere outlets installed in dwelling unit bedrooms shall be protected by an arc-fault circuit interrupter listed to provide protection of the entire branch of circuit.

Mayor, Wayne Labbe

Building Inspector

Adopted: June 13, 2005

Initial _____



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Valley Grande, Alabama 33701
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Building Inspection Department

The building inspection department of the City of Valley Grande, Alabama, requires that a vent pipe meeting the requirement of Section 903.1 of the 2003 International Plumbing Code rule below.

Section 903.1: Vent Stacks and Stack Vents

903.1 Stack required. Every building in which plumbing is installed shall have at least one stack the size of which is not less than one-half of the required size of the building drain. Such stack shall run undiminished in size and directly as possible from the building drain through to the open air or to a vent header that extends to the open air.

The City of Valley Grande, Alabama, is requiring that each house have at least a 3-inch vent pipe from the drain to the open air.

Mayor, Wayne Labbe

Building Inspector

ADOPTED: November 15, 2005

Initial _____



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DEPARTMENT OF BUILDING SAFETY POLICY STATEMENT

A POLICY STATEMENT establishing the requirement for municipal exemption from the Alabama Homebuilders Licensure Board and the State Licensure Board for General Contractors for the purpose of constructing a single family dwelling or other structure whether for personal residential occupancy or personal business use.

The Department of Building Safety by virtue of the authority given therein in Section 104.1 of The International Building Code hereby calls for the establishment of a policy as follows:

Section 1. Where an individual property owner desires to be permitted to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure independent of a licensee of the Homebuilders or General Contractors Licensure Boards as defined by Sections 34-14 and 34-8 of the Code of Alabama, said property owner shall not be eligible to be permitted except by satisfactory performance on a written examination or other verifiable prior experience or academic qualifications acceptable to the Department of Building Safety. The written exam shall be administered by the Department of Building Safety, the purpose of which is to verify the ability and technical expertise of that individual to construct or otherwise superintend the activity, for which the permit is required, in full compliance with the requirements of the "Building Code" as identified in Section 2.

Section 2. The examination shall be based solely on the requirements of the "Building Code" which is composed of the following:
International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, International Gas Code, National Electrical Code and local Municipal Interpretations thereof.

Section 3. Nothing in this ordinance shall be interpreted as being in conflict with prior policies which address the issue of permitting.

Section 4. Any section, subsection, sentence, clause, or phrase of this policy which is found, for any reason, to be unconstitutional, such decision shall not affect the validity of the remaining portions of this policy.

Mayor, Wayne Labbe

Building Inspector

APPROVED: July 5, 2005

Initial _____

AREAS OF SPECIFIC INTEREST WITH RESPECT TO INSPECTIONS:

Electrical

All electricians should familiarize themselves and their employees with the following code provisions, in addition to all aspects of the National Electrical Code.

1. GFCI Protection is required according to NEC 210-8(A) 1-7 in a residential dwelling in the following areas:
 1. Bathrooms
 2. Garages
 3. Outdoors
 4. Crawl spaces
 5. Unfinished basements
 6. Kitchens
 7. Laundry, utility, wet bar sinks, and where the outlet is within 6 feet of a sink.
 8. Utility rooms where the outlet is within 6 feet of the mop sink.
2. 210.11 (C)
 - (1) Small Appliance Branch Circuit: Two or more small appliance branch circuits are required. These circuits must be evenly distributed across the kitchen counter areas.
3. 210.52 (C)
 - (1) A receptacle outlet shall be installed at each wall counter space with a long dimension of 24 inches or greater and a short dimension of 12 inches or greater.
 - (2) At least one receptacle shall be installed at each island counter space with a long dimension of 24 inches or greater and a short dimension of 12 inches or greater.
 - (3) At least one receptacle outlet shall be installed at each peninsular counter space with a long dimension of 24 inches or greater and a short dimension of 12 inches or greater.
 - (4) Countertop spaces separated by range tops, refrigerators, or sinks shall be considered as separate countertop spaces.
 - (5) Laundry areas shall have at least one 20- ampere circuit for a receptacle outlet.
 - (6) Hallways that have a length of at least 10 feet shall have at least one receptacle outlet.
 - (7) A schedule of circuits must be located in every panel.
4. 210.11 (B)
 - (1) Load Evenly Proportioned Among Branch Circuits: Where the load is calculated on the basis of Volt-amperes per square foot, the wiring system up to and including the branch circuit panel board(s) shall be provided to serve no less than the calculated load. This load shall be evenly proportioned among multi-outlet branch circuits within the panel board(s).

Initial _____

5. 210.70 (A)

(3) Attic: At least one switched lighting outlet is required.

6. The Building Inspection Department of the City of Valley Grande, Alabama, actively enforces all aspects of the code, specifically including NEC 210.12. Please read the NEC rule below.

210.12 (A): Definition. An arc-fault circuit interrupter is a device intended to provide protection from the effects of arc-faults by recognizing characteristics unique to arcing and by functioning to de-energize the circuit when an arc-fault is detected.

210.12 (B): Dwelling Unit Bedrooms. All branch circuits that supply 125-volt, single-phase 15- and 20- ampere outlets installed in dwelling unit bedrooms shall be protected by an arc-fault circuit interrupter listed to provide protection of the entire branch circuit.

7. The following requirements for working an electrical installation in the City of Valley Grande, Alabama shall be as follows:

1. Must have a Master Electrician license from the State of Alabama or City of Selma, Alabama Master Electrician license, or
2. A Journeyman's card from the State of Alabama or City of Selma, Alabama, working under a Master Electrician licensed by the State of Alabama or City of Selma, Alabama, or
3. An electrician's helper may not engage in any electrical work without the direct supervision of a Master Electrician or licensed Journeyman Electrician.

Plumbing

All plumbers should familiarize themselves and their employees with the following code provisions, in addition to all aspects of the International Plumbing Code.

1. The building inspection department of the City of Valley Grande, Alabama, requires that a vent pipe meeting the requirement of Section 903.1 of the 2003 International Plumbing Code rule below:

903.1: Vent Stacks and Stack Vents

903.1 Stack required. Every building in which plumbing is installed shall have at least one stack the size of which is not less than one-half of the required size of the building drain. Such stack shall run undiminished in size and directly as possible from the building drain through to the open air or to a vent header that extends to the open air.

The City of Valley Grande, Alabama, is requiring that each house have at least a 3-inch vent pipe from the drain to the open air.