**MINUTES OF CITY COUNCIL MEETING**

**VALLEY GRANDE, ALABAMA**

***Regular Meeting September 18, 2023***

Call to order by Wayne Labbe, Mayor at 5:00 PM

Meeting held at Valley Grande City Hall

Minutes submitted by Kim Harris, City Clerk

Presiding: Mayor Wayne Labbe

Invocation: Mayor Wayne Labbe

In Attendance:

Wayne Labbe, Mayor Present

Kay Davidson Present

Sara Day Present

Jane Harris Present

Bruce Hughes Absent

Robbie Rose Present

A quorum was made with 5 council members present.

The minutes from the September 5, 2023, regular meeting was presented by Kim Harris. A Motion was made by Robbie Rose to accept the minutes as written. Kay Davidson made the second. Motion carried by unanimous consent of the council members present by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day X

Jane Harris X

Bruce Hughes Absent

Robbie Rose X

**Reports of Standing Committees:**

**Kay Davidson / Business and Community Development:** No report. Wayne Labbe stated that he received an update from Paxton Reiss on the sidewalk project and the mayor and council discussed details on the progress.

**Sara Day / Walking Trail and Community Events:** Sara Day reported that the planning of the Fall Festival is going well and is starting to receive invoices for the activities and live music. Sara Day stated that she decided to go with David Banks with Cool Slide Rentals for one of the activities due to the company will be providing an attendant when other companies do not offer one. Sara Day also reported that she has the largest number of vendors that the fall festival has ever had. Sara Day stated that she would like to add large equipment such as a big Jinga and a Connect 4 to the park for the kids to enjoy if the council agrees. The council discussed details of the upcoming event.

**Jane Harris / Zoning, Annexation, Beautification and Education:** No report

**Bruce Hughes / Sewer System and Public Safety:** Absent.

**Robbie Rose / Parks and Recreation, Sports Complex:** No report.

**Reports of Officers:**

Boyd Pugh / Public Safety Director: Boyd Pugh reported 2 calls so far this month.

Sam Smitherman / Building Inspector: Sam Smitherman reported that September has been slow with permits, and he has had 6 inspections so far this month. Sam Smitherman also reported that the asphalt has been poured at Dave’s Market, but they are still waiting on generators and the heating and cooling equipment. Wayne Labbe stated that David Oliver is planning to re-open his market in Thomaston and gave details of the issues he was having.

Bubba Holley / Parks & Recreation: Absent.

Kim Harris / City Clerk-Treasurer: Kim Harris presented the council with a Profit and Loss including a Budget vs Actual spending report and Balance Sheet for this fiscal year for the council to review. Kim Harris also reported that the annual audit will begin on Oct. 16, 2023.

**Old Business:** Mayor Wayne Labbe reported that there are no quotes at this time for the repairs to the manhole at the sewer system, but they are still working on the quotes.

**New Business:** Mayor Wayne Labbe presented the council with Resolution 2023-160 for a vote on the annual budget for final passage. Discussion was made between the mayor and council regarding details of the line items in the budget and all agreed. Robbie Rose made a motion to accept Resolution 2023-160 as presented. Sara Day made the second. Motion carried by unanimous consent of the council members present by a roll call vote.

ROLL CALL VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day X

Jane Harris X

Bruce Hughes Absent

Robbie Rose X

Mayor Labbe declared Resolution 2023-160 adopted as attached to these minutes.

**RESOLUTION NO. 2023-160**

ADOPTION OF ANNUAL BUDGET FOR FY 2023 – 2024

**BE IT RESOLVED** by the Council of the City of Valley Grande, Alabama, as follows:

That, for the purpose of financing the conduct of affairs of the City of Valley Grande, Alabama, during the fiscal year beginning October 1, 2023, and ending September 30, 2024, inclusive, the Budget of the City's expenses for such period be and the same is hereby approved and adopted as the official Annual budget of the City of Valley Grande, Alabama.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| INCOME | | | | | | |
|  | |  | |  | 2023 - 2024 | |
| Sales Tax | |  | |  |  | |
|  | | Consumer Use Tax | |  | $ 11,000.00 | |
|  | | Rental Tax | |  | $ 8,000.00 | |
|  | | Sellers Use Tax | |  | $ 380,000.00 | |
|  | | Lodging Tax | |  | $ 500.00 | |
|  | | Gas Tax Revenue | |  | $ 6,500.00 | |
|  | | Tobacco Tax Revenue | |  | $ 13,500.00 | |
|  | | Tag and Titles | |  | $ 6,500.00 | |
|  | | Sales Tax - Other | |  | $ 465,000.00 | |
| Total Sales Tax | |  | |  | $ 891,000.00 | |
|  | |  | |  |  | |
| Business License | | | |  | $ 82,000.00 | |
| Permits | |  | |  | $ 15,000.00 | |
| State Shared Capital Improvement | | | | | $ 43,000.00 | |
| State Shared Rev - Road Maint | | | | | $ 17,500.00 | |
| State Share-General Road Maint | | | | | $ 23,500.00 | |
| State Share Rev – ABC Profits | | | | | $ 2,000.00 | |
| Rebuild Alabama Gas Tax | | | | | $ 42,500.00 | |
| Alabama Power Co License Fees | | | | | $ 150,000.00 | |
| Alagasco License Fees | | | | | $ 16,500.00 | |
| Charter Cable License Fees | | | | | $ 5,000.00 | |
| Interest Income | | | |  | $ 10,000.00 | |
|  | | Total | |  | $ 407,000.00 | |
| Sports Complex Income | | | | |  | |
|  | | Gate/Admission Income | | | $ 11,500.00 | |
|  | | Sports Complex Income - Other | | | $ 20,500.00 | |
| Sports Complex Income Total | | | | | $ 32,000.00 | |
|  | |  | |  |  | |
| Sewer Income | | | |  | $ 30,000.00 | |
|  | |  | |  |  | |
| Total Income | |  | |  | $ 1,360,000.00 | |
| Expense | | | | | | | |
|  |  | |  | | |  | |
|  |  | |  | | | 2023 - 2024 | |
| **Public safety** | | | | | |  | |
| Payroll | | |  | | | $ 60,000.00 | |
|  | Retirement | | | | |  | |
|  | Health Insurance Expense | | | | | $ 12,500.00 | |
| Outside Labor | | | | | | $ 5,000.00 | |
|  | VGVFD & SVFD | | | | | $ 90,000.00 | |
| Sheriff's Department Business/Daytime Detail | | | | | | $ 70,000.00 | |
| Additional Patrol | | | | | | $ 25,000.00 | |
| Utilities | | |  | | |  | |
|  | Public Safety | | | | |  | |
|  |  | | Water | | | $ 300.00 | |
|  |  | | Electric | | | $ 2,000.00 | |
|  |  | | Gas | | | $ 1,200.00 | |
|  | Fire Dept #2 | | | | |  | |
|  |  | | Water | | | $ 500.00 | |
|  |  | | Electric | | | $ 1,500.00 | |
|  |  | | Gas | | | $ 500.00 | |
| Fire & Safety Equipment | | |  | | | $ 35,000.00 | |
| Vehicle Maintenance | | | | | | $ 2,000.00 | |
| Capital Outlay | | | | | | $ 2,000.00 | |
| Fire Fighter Accessories | | | | | |  | |
|  | Valley Grande | | | | | $ 10,000.00 | |
|  | Summerfield | | | | | $ 10,000.00 | |
| Pump Test and Air Pack Repair | | | | | | $ 10,000.00 | |
| Fire Department Donations | | | | | |  | |
|  | Valley Grande | | | | | $ 25,000.00 | |
|  | Summerfield | | | | | $ 25,000.00 | |
|  | Potters Station | | | | | $ 12,500.00 | |
|  | Other Fire Department Donations | | | | | $ 15,000.00 | |
|  |  | | Total | | | $ 415,000.00 | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
| Parks & Recreation | | | | | |  | |
| Payroll | | |  | | | $ 30,000.00 | |
|  | Retirement Expense | | | | | $ 3,000.00 | |
|  | Health Insurance | | | | | $ 10,000.00 | |
| Walking Trail | | |  | | |  | |
|  | Outside Labor | | | | | $ 1,500.00 | |
|  | Utilities | | | | |  | |
|  |  | | Water | | | $ 1,000.00 | |
|  |  | | Electric | | | $ 7,500.00 | |
| Sports Complex | | | | | |  | |
|  | Outside Labor | | | | | $ 5,000.00 | |
|  | Utilities | | | | |  | |
|  |  | | Water | | | $ 2,000.00 | |
|  |  | | Power | | | $ 12,500.00 | |
|  |  | | Garbage | | | $ 3,000.00 | |
|  | Sports Equipment | | | | | $ 25,000.00 | |
|  | Sports Expense | | | | |  | |
|  |  | | Youth Ball | | | $ 30,000.00 | |
|  |  | | Men/Women Softball | | | $ 5,500.00 | |
|  |  | | Coed Softball | | | $ 3,000.00 | |
|  |  | | Allstar Tournament | | | $ 10,000.00 | |
|  |  | | | | |  | |
| City Events | | |  | | |  | |
|  | Independence Day | | | | | $ 25,000.00 | |
|  | Christmas in the Park | | | | | $ 10,000.00 | |
|  | Other Events | | | | | $ 10,000.00 | |
| Equipment Maintenance | | | | | | $ 1,500.00 | |
| Capital Outlay Equipment | | |  | | | $ 10,500.00 | |
| Capital Outlay Parks & Rec | | | | | | $ 36,500.00 | |
|  |  | |  | | |  | |
|  |  | | Total | | | $ 242,500.00 | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
| Administration | | | | | |  | |
| Payroll | | |  | | |  | |
|  | Administration Payroll | | | | | $ 90,000.00 | |
|  | Mayor and Council Salaries | | | | | $ 33,600.00 | |
|  | Payroll Expense | | | | | $ 20,000.00 | |
|  | Overtime | | | | |  | |
|  | Retirement Expense | | | | | $ 8,500.00 | |
|  | Health Insurance Expense | | | | | $ 20,000.00 | |
| Outside Labor | | | | | |  | |
| Beautification | | | | | | $ 1,500.00 | |
| Accounting Fees | | | | | | $ 22,000.00 | |
| Professional Fees - ADOR | | | | | | $ 12,500.00 | |
| Chamber of Commerce | | | | | | $ 2,500.00 | |
| Donations | | |  | | |  | |
|  | Economic Development Authority | | | | | $ 5,000.00 | |
|  | Miscellaneous Donations | | | | | $ 10,000.00 | |
| Insurance | | |  | | | $ 25,000.00 | |
| Professional Dues | | | | | | $ 5,000.00 | |
| Legal Fees | | |  | | | $ 2,500.00 | |
| Advertising | | |  | | | $ 2,500.00 | |
| Office Expense | | | | | | $ 17,500.00 | |
| Election Expense | | | | | |  | |
| Professional Development | | | | | | $ 2,500.00 | |
| Business/Community Development | | | | | | $ 105,000.00 | |
| Travel/Mileage Expense | | | | | | $ 5,000.00 | |
| Utilities | | |  | | |  | |
|  | Water | |  | | | $ 1,100.00 | |
|  | Electric | | | | | $ 2,000.00 | |
|  | Gas | |  | | | $ 1,500.00 | |
|  | Garbage | | | | | $ 750.00 | |
|  | Telephone | | | | | $ 8,500.00 | |
| Capital Outlay | | | | | | $ 15,550.00 | |
|  |  | |  | | |  | |
|  |  | | Total | | | $ 420,000.00 | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
| Road Maintenance | | | | | |  | |
| Road Maintenance 4&5 cent | | | | | | $ 17,500.00 | |
| General Road Maintenance 7 cent | | | | | | $ 20,000.00 | |
| Rebuild Alabama Gas Tax | | | | | | $ 20,000.00 | |
|  |  | | Total | | | $ 57,500.00 | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
| Sewer Expenses | | | | | |  | |
| Sewer - Office Expense | | | | | | $ 500.00 | |
| Sewer Utilities | | | | | |  | |
|  | Electric | | | | | $ 5,000.00 | |
|  | Water | |  | | | $ 500.00 | |
| Sewer Chemical Expense | | | | | | $ 1,500.00 | |
| Sewer Maintenance | | | | | | $ 17,500.00 | |
| Capital Outlay | | | | | | $ 35,000.00 | |
|  |  | |  | | |  | |
|  |  | | Total | | | $ 60,000.00 | |
|  |  | |  | | |  | |
|  |  | |  | | |  | |
| Public Works | | | | | |  | |
| Payroll | | |  | | | $ 30,000.00 | |
|  | Retirement Expense | | | | | $ 2,500.00 | |
| Outside Labor |  | |  | | | $ 2,500.00 | |
|  |  | |  | | |  | |
| Property Maintenance | | | | | |  | |
|  | Fire Dept #2 | | | | | $ 5,500.00 | |
|  | Walking Trail | | | | | $ 30,000.00 | |
|  | Sports Complex | | | | | $ 50,000.00 | |
|  | Administration | | | | | $ 30,000.00 | |
|  | Sewer | |  | | | $ 4,500.00 | |
| Capital Outlay Public Works Equipment | | |  | | | $ 10,000.00 | |
|  |  | |  | | |  | |
|  |  | | Total | | | $ 165,000.00 | |
|  |  | |  | | |  | |
| Total Expense | | | | | | $ 1,360,000.00 | |

ADOPTED AND APPROVED This 18th day of September, 2023.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Wayne Labbe, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Harris, City Clerk

Mayor Wayne Labbe presented the council with details of the invoices for the 3% sales tax reimbursements on the construction materials for the new Dave’s Market building, totaling $6,683.66. Sara Day made a motion to accept the reimbursement as presented. Kay Davidson made the second. Motion carried by unanimous consent of the council members present by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day X

Jane Harris X

Bruce Hughes Absent

Robbie Rose X

Mayor Wayne Labbe presented the council with a proposal to fence around the pavilion to be able to rent the park for events. Mayor Labbe gave details of the proposal and suggested the council review the information and discuss bidding the job out at the next meeting. Mayor Labbe stated that the gate is now working properly.

**Public Comment:**  None

**Mayor’s Report:** Mayor Wayne Labbe reported that the city is still waiting for a response from the insurance company regarding the storm damage.

Mayor Wayne Labbe also reported that he has a call into Alabama Power regarding the lights on County Road 81

Mayor Wayne Labbe reported that he has a rough drawing on a new concession stand, announcing booth and restrooms that he would like to present to the council at the next meeting for a future project and expressed to the council to bring any ideas they may have before the council as well.

Mayor Wayne Labbe also reported that city hall will be open during lunch hours beginning Oct. 2, 2023 from 12:00-1:00 pm.

There being no further business to come before the council, a motion to adjourn was made by Jane Harris, Robbie Rose made the second. Motion carried by unanimous consent of the council members present.

The meeting was adjourned at 5:34PM.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Wayne Labbe, Mayor

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Harris, City Clerk