**MINUTES OF CITY COUNCIL MEETING**

**VALLEY GRANDE, ALABAMA**

***Regular Meeting September 19, 2022***

Call to order by Wayne Labbe, Mayor at 6:00 PM

Meeting held at Valley Grande City Hall

Minutes submitted by Kim Harris, City Clerk

Presiding: Mayor Wayne Labbe

Invocation: Mayor Wayne Labbe

In Attendance:

Wayne Labbe, Mayor Present

Kay Davidson Present

Sara Day Present

Jane Harris Present

Bruce Hughes Present

Robbie Rose Present

Quorum was made with all council members present.

The minutes from the September 6, 2022 regular meeting were presented by Kim Harris. Motion was made by Sara Day to accept the minutes as written. Robbie Rose made the second. Motion carried by unanimous consent of the council members present by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day X

Jane Harris X

Bruce Hughes X

Robbie Rose X

**Reports of Standing Committees:**

**Kay Davidson / Business and Community Development:** Kay Davidson reported that she spoke to Will Barrett regarding an update on the sidewalk project. Will Barrett stated that ALDOT is reviewing the plans now and he is expecting authorization to start the bids in October. Mayor Labbe stated that once everything is approved, he would like for Will to come to a meeting and to verify that the changes were made on the lights.

**Sara Day / Walking Trail and Community Events:** Sara Day reported that our Fall Festival is set for Saturday October 1, from 9:00 am to 2:00 pm. Sara stated that most of the vendors have signed up and pumpkins have been ordered from Dave’s Market. Sara Day and the council discussed having a deputy scheduled for parking at the event and maybe getting the life flight to bring the helicopter again this year. Sara Day also reported that three loads of chips have been brought into the playground area and Bubba Holley has spread them out with the tractor, however the city still needs to hire someone to finish spreading the chips by rake. Discussion was made between the council about installing crossties as well.

**Jane Harris / Zoning, Annexation, Beautification and Education:** Jane Harris reported that she spoke to Joyce Sims with ALDOT about bringing in speed detectors along Hwy 22. Jane Harris also spoke to the State Troopers about using these detectors to issue speeding tickets for a few months to help control the issues related to the amount of wrecks on Hwy 22. Jane Harris stated that the State will not lower the speed limits.

Jane Harris also spoke to Jimmy Morrow about the fence and the liabilities that come with a gate sensor, such as hurting someone while they are automatically opening or closing. Mr. Morrow suggested to have someone to physically close the gate at night and open the gate by sensor in the mornings. Discussion was made among the council and Bruce Hughes suggested maybe having a pressure sensor installed. Mayor Labbe stated that once it’s installed, we will contact the insurance company to get further guidance on the issue.

**Bruce Hughes / Sewer System and Public Safety:** No report.

**Robbie Rose / Parks and Recreation, Sports Complex:** No report.

**Reports of Officers:**

Boyd Pugh / Public Safety Director: Boyd Pugh reported 6 fire call so far this month.

Sam Smitherman / Building Inspector: Sam Smitherman reported that permits are starting to pick up. Sam also stated that Dave’s Market has poured 75% of their footings and he has some issues with when they are calling for inspections.

Bubba Holley / Parks & Recreation: Bubba Holley reported that Men’s and Women’s leagues are starting up and will begin Monday Sept. 26, 2022, the teams will play on Mondays and Thursdays. Bubba Holley stated that he has 4 teams for the men’s league and 2 teams for the women’s league.

Kim Harris / City Clerk-Treasurer: Kim Harris presented the council with a Profit and Loss including Budget vs Actual spending report and Balance Sheet for this fiscal year for the council to review.

**Old Business:** Bruce Hughes stated that he spoke to Heath Sexton with the Dallas County Engineers office regarding the ditch beside the walking trail. Bruce Hughes stated that he and Mayor Labbe met with Heath about extending the existing pipe 64 feet further down the ditch to secure safety and liability issues. The city will pay for the pipe and the county will cover the remaining cost.

**New Business:** Mayor Labbe presented the council with Resolution 2022-147 for final passage on the 2022-2023 annual budget. After discussion among the council, Robbie Rose made a motion to adopt Resolution 2022-147 as presented. Jane Harris made the second. Motion carried by unanimous consent of the council members present by a roll call vote.

ROLL CALL VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day X

Jane Harris X

Bruce Hughes X

Robbie Rose X

Mayor Labbe declared Resolution 2022-147 adopted as attached to these minutes.

**RESOLUTION NO. 2022-147**

ADOPTION OF ANNUAL BUDGET FOR FY 2022 – 2023

**BE IT RESOLVED** by the Council of the City of Valley Grande, Alabama, as follows:

That, for the purpose of financing the conduct of affairs of the City of Valley Grande, Alabama, during the fiscal year beginning October 1, 2022, and ending September 30, 2023, inclusive, the Budget of the City's expenses for such period be and the same is hereby approved and adopted as the official Annual budget of the City of Valley Grande, Alabama.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| INCOME | | |  |  |
|  |  |  |  |  |
|  |  |  | 2021-2022 | Proposed 2022-2023 |
| Sales Tax |  |  |  |  |
|  | Consumer Use Tax |  | $10,000.00 | $ 11,000.00 |
|  | Rental Tax |  | $8,000.00 | $ 8,000.00 |
|  | Sellers Use Tax |  | $275,000.00 | $ 300,000.00 |
|  | Gas Tax Revenue |  | $6,500.00 | $ 6,500.00 |
|  | Tobacco Tax Revenue |  | $14,500.00 | $ 14,500.00 |
|  | Tag and Titles |  | $5,000.00 | $ 5,000.00 |
|  | Sales Tax - Other |  | $375,000.00 | $ 400,000.00 |
| Total Sales Tax |  |  | $694,000.00 | $ 745,000.00 |
|  |  |  |  |  |
| Business License | |  | $75,000.00 | $ 75,000.00 |
| Permits |  |  | $10,000.00 | $ 7,500.00 |
| State Shared Capital Improvement | | | $45,000.00 | $ 45,000.00 |
| State Shared Rev - Road Maint | | | $16,500.00 | $ 16,500.00 |
| State Share-General Road Maint | | | $22,000.00 | $ 22,000.00 |
| Rebuild Alabama Gas Tax | | | $27,500.00 | $ 35,000.00 |
| Alabama Power Co License Fees | | | $135,000.00 | $ 140,000.00 |
| Alagasco License Fees | | | $15,000.00 | $ 16,500.00 |
| Charter Cable License Fees | | | $5,000.00 | $ 5,000.00 |
| Interest Income | |  | $5,000.00 | $ 5,000.00 |
|  |  |  | $356,000.00 | $ 367,500.00 |
| Sports Complex Income | | |  |  |
|  | Gate/Admission Income | | $6,500.00 | $ 12,500.00 |
|  | Sports Complex Income - Other | | $21,000.00 | $ 20,000.00 |
| Sports Complex Income Total | | | $27,500.00 | $ 32,500.00 |
|  |  |  |  |  |
| Sewer Income | |  | $25,000.00 | $ 30,000.00 |
|  |  |  |  |  |
| Total |  |  | $1,102,500.00 | $ 1,175,000.00 |

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| --- | --- | --- | --- | --- |
| EXPENSE | | |  |  |
|  |  |  |  |  |
|  |  |  | 2021-2022 | Proposed 2022-2023 |
| **Public safety** | | |  |  |
| Payroll | |  | $55,000.00 | $ 55,000.00 |
|  | Retirement | |  |  |
|  | Health Insurance Expense | | $10,000.00 | $ 11,000.00 |
| Outside Labor | | | $3,000.00 | $ 3,000.00 |
|  | VGVFD | | $24,000.00 | $ 30,000.00 |
|  | SVFD |  | $24,000.00 | $ 30,000.00 |
| Sheriff's Department Business Detail | | | $30,000.00 | $ 30,000.00 |
| Sheriff's Department Daytime Patrol | | | $38,000.00 | $ 38,000.00 |
| Sheriff's Department Event Security | | | $3,000.00 | $ 2,000.00 |
| Additional Patrol | | | $21,000.00 | $ 21,000.00 |
| Utilities | |  |  |  |
|  | Public Safety | |  |  |
|  |  | Water | $300.00 | $ 300.00 |
|  |  | Electric | $1,500.00 | $ 1,500.00 |
|  |  | Gas | $1,200.00 | $ 1,200.00 |
|  | Fire Dept #2 | |  |  |
|  |  | Water | $500.00 | $ 500.00 |
|  |  | Electric | $1,000.00 | $ 1,000.00 |
|  |  | Gas | $500.00 | $ 500.00 |
| Fire & Safety Equipment | | | $26,000.00 | $ 26,000.00 |
| Vehicle Maintenance | | | $500.00 | $ 500.00 |
| Capital Outlay Public Safety | | | $2,000.00 | $ 2,000.00 |
| Fire Fighter Acessories | | |  |  |
|  | Valley Grande | | $3,000.00 | $ 3,000.00 |
|  | Summerfield | | $3,000.00 | $ 3,000.00 |
| Pump Test and Air Pack Repair | | | $10,000.00 | $ 10,000.00 |
| Fire Department Donations | | | $ - | $ - |
|  | Valley Grande | | $25,000.00 | $ 25,000.00 |
|  | Summerfield | | $25,000.00 | $ 25,000.00 |
|  | Potters Station | | $12,500.00 | $ 12,500.00 |
|  | Other Fire Department Donations | | $15,000.00 | $ 15,000.00 |
|  |  | Total | $335,000.00 | $ 347,000.00 |
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| Parks & Recreation | | |  |  |
| Payroll | |  | $25,000.00 | $ 28,000.00 |
|  | Retirement Expense | | $2,000.00 | $ 2,500.00 |
|  | Health Insurance | | $ - |  |
| Walking Trail | |  |  |  |
|  | Outside Labor | | $1,500.00 | $ 1,500.00 |
|  | Utilities | |  |  |
|  |  | Water | $500.00 | $ 1,000.00 |
|  |  | Electric | $5,000.00 | $ 5,500.00 |
| Sports Complex | | |  |  |
|  | Outside Labor | | $5,000.00 | $ 5,000.00 |
|  | Utilities | |  |  |
|  |  | Water | $1,500.00 | $ 2,000.00 |
|  |  | Power | $ 10,500.00 | $ 11,000.00 |
|  |  | Garbage | $2,000.00 | $ 3,000.00 |
|  | Sports Equipment | | $20,000.00 | $ 20,000.00 |
|  | Sports Expense | |  |  |
|  |  | Youth Ball | $21,000.00 | $ 25,000.00 |
|  |  | All Star Tournament |  | $ 10,000.00 |
|  |  | Men/Women Softball | $4,500.00 | $ 3,000.00 |
|  |  | Coed Softball | $4,500.00 | $ 3,000.00 |
|  |  | Other |  |  |
| Flight Field | |  |  |  |
|  | Expense | | $500.00 | $ 500.00 |
| City Events | |  |  |  |
|  | Independence Day | | $15,000.00 | $ 20,000.00 |
|  | Christmas in the Park | | $5,000.00 | $ 5,500.00 |
|  | Other Events | | $5,000.00 | $ 5,500.00 |
| Equipment Maintenance | | | $2,000.00 | $ 1,500.00 |
| Capital Outlay Equipment | | | $14,500.00 | $ 14,500.00 |
| Capital Outlay Parks & Rec | | | $14,500.00 | $ 14,500.00 |
|  |  |  |  |  |
|  |  | Total | $159,500.00 | $ 182,500.00 |
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|  |  |  |  |  |
| Administration | | |  |  |
| Payroll | |  |  |  |
|  | Administration Payroll | | $83,000.00 | $ 85,000.00 |
|  | Mayor and Council Salaries | | $33,600.00 | $ 33,600.00 |
|  | Payroll Expense | | $20,000.00 | $ 20,000.00 |
|  |  |  |  |  |
|  | Overtime | |  |  |
|  | Retirement Expense | | $8,500.00 | $ 8,500.00 |
|  | Health Insurance Expense | | $16,500.00 | $ 17,000.00 |
| Outside Labor | | |  |  |
| Beautification | | | $2,000.00 | $ 2,000.00 |
| Accounting Fees | | | $22,000.00 | $ 22,000.00 |
| Professional Fees - ADOR | | | $13,000.00 | $ 12,500.00 |
| Chamber of Commerce | | | $2,500.00 | $ 2,500.00 |
| Donations | |  |  |  |
|  | Economic Development Authority | | $5,000.00 | $ 5,000.00 |
|  | Miscellaneous Donations | | $5,000.00 | $ 5,000.00 |
| Insurance | |  | $17,500.00 | $ 17,500.00 |
| Professional Dues | | | $5,000.00 | $ 5,000.00 |
| Legal Fees | |  | $2,500.00 | $ 2,500.00 |
| Advertising | |  | $2,000.00 | $ 2,500.00 |
| Office Expense | | | $17,500.00 | $ 17,500.00 |
| Sales Tax Rebate | | |  | $ 85,000.00 |
| Professional Development | | | $4,000.00 | $ 2,500.00 |
| Business/Community Development | | | $85,000.00 | $ - |
| Travel/Mileage Expense | | | $4,000.00 | $ 5,000.00 |
| Utilities | |  |  |  |
|  | Water |  | $500.00 | $ 500.00 |
|  | Electric | | $1,500.00 | $ 2,000.00 |
|  | Gas |  | $1,100.00 | $ 1,100.00 |
|  | Garbage | | $300.00 | $ 750.00 |
|  | Telephone | | $8,000.00 | $ 8,500.00 |
| Capital Outlay | | | $6,000.00 | $ 6,550.00 |
|  |  |  |  |  |
|  |  | Total | $366,000.00 | $ 370,000.00 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Road Maintenance | | |  |  |
| Road Maintenance 4&5 cent | | | $16,000.00 | $ 17,500.00 |
| General Road Maintenance 7 cent | | | $18,000.00 | $ 20,000.00 |
| Rebuild Alabama Gas Tax | | | $18,000.00 | $ 20,000.00 |
|  |  | Total | $52,000.00 | $ 57,500.00 |
|  |  |  |  |  |
|  |  |  |  |  |
| Sewer Expenses | | |  |  |
| Sewer - Office Expense | | | $1,000.00 | $ 500.00 |
| Sewer Utilities | | |  |  |
|  | Electric | | $5,000.00 | $ 5,000.00 |
|  | Water |  | $500.00 | $ 500.00 |
| Sewer Chemical Expense | | | $1,500.00 | $ 1,500.00 |
| Sewer Maintenance | | | $17,500.00 | $ 17,500.00 |
| Capital Outlay | | | $35,000.00 | $ 35,000.00 |
|  |  |  |  |  |
|  |  | Total | $60,500.00 | $ 60,000.00 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Public Works | | | |  |
| Payroll | |  | $25,000.00 | $ 28,000.00 |
|  | Retirement Expense | | $2,000.00 | $ 2,500.00 |
| Outside Labor |  |  | $3,000.00 | $ 3,000.00 |
|  |  |  |  |  |
| Property Maintenance | | |  |  |
|  | Fire Dept #2 | | $5,000.00 | $ 5,500.00 |
|  | Walking Trail | | $25,000.00 | $ 26,000.00 |
|  | Sports Complex | | $30,000.00 | $ 50,000.00 |
|  | Administration | | $25,000.00 | $ 30,000.00 |
|  | Sewer |  | $2,500.00 | $ 3,000.00 |
| Capital Outlay Public Works Equipment | | | $12,000.00 | $ 10,000.00 |
|  |  |  |  |  |
|  |  | Total | $129,500.00 | $ 158,000.00 |
|  |  |  |  |  |
|  |  |  |  |  |
| Total Expense | | | $ 1,102,500.00 | $ 1,175,000.00 |

ADOPTED AND APPROVED This 19th day of September 2022.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Wayne Labbe, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Harris, City Clerk

**New Business Continued:** Jane Harris stated that she would like to see the business license fee reduced again for the upcoming business license year. Jane stated that the city is doing very well, and she is thankful for the businesses that we have and would like to see the license fee reduced for them. After further discussion among the council, Bruce Hughes requested that a resolution be brought before the council at the next meeting to include an additional 15% discount to the already 25% discount to the license fee if paid before Jan. 31, 2023. The council agreed and the city clerk will have a resolution at the next meeting to be approved.

**Public Comment:** None

**Mayor’s Report:** Mayor Labbe updated the council with details of the unemployment audit that was done on Sept. 14, 2022. Mayor Labbe also reported to the council that the annual audit has been moved up to Oct. 17, from Nov. 14, 2022.

There being no further business to come before the council, a motion to adjourn was made by Jane Harris, Robbie Rose made the second. The motion was carried by unanimous consent of the council members present.

The meeting was adjourned at 6:34 PM.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Wayne Labbe, Mayor

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Harris, City Clerk