**MINUTES OF CITY COUNCIL MEETING**

**VALLEY GRANDE, ALABAMA**

***Regular Meeting September 20, 2021***

Call to order by Wayne Labbe, Mayor at 6:00 PM

Meeting held at Valley Grande City Hall

Minutes submitted by Kim Harris, City Clerk

Presiding: Mayor Wayne Labbe

Invocation: Mayor Wayne Labbe

In Attendance:

Wayne Labbe, Mayor Present

Kay Davidson Present

Sara Day Absent

Jane Harris Present

Bruce Hughes Present

Robbie Rose Present

Quorum was made with 5 council members present.

The minutes from the September 7, 2021 regular meeting were presented by Kim Harris. Motion was made by Bruce Hughes to accept the minutes as written. Robbie Rose made the second. Motion carried by unanimous consent of the council members present by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day Absent

Jane Harris X

Bruce Hughes X

Robbie Rose X

**Reports of Standing Committees:**

**Kay Davidson / Business and Community Development:** Kay Davidson reported to the council that we are still waiting to hear if the city was approved for the Alabama Power signage grant for 2,500.00 that we applied for earlier in the month.

Kay Davidson reported in Sara Day’s absence, that Sara priced the pumpkins for the fall festival at Dave’s Market at the cost of $175.00 per box of 35 pumpkins. She stated that she needed to know from the council how many boxes to purchase. Bruce Hughes made a motion to purchase 2 boxes. Kay Davidson made the second. Motion carried by unanimous consent of the council members present by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day Absent

Jane Harris X

Bruce Hughes X

Robbie Rose X

**Sara Day / Walking Trail and Community Events:** Absent

**Jane Harris / Zoning, Annexation, Beautification and Education:** No report.

**Bruce Hughes / Sewer System and Public Safety:** No report.

**Robbie Rose / Parks and Recreation, Sports Complex:** Robbie Rose spoke to Bubba Holley and Donnie Walker regarding the cost of spraying for pest control at the ballfields around the concession stand and tractor shed, etc. for a price of $31.00 per month. Robbie Rose made a motion to approve the monthly service for an additional $31.00 per month. Jane Harris made the second. Motion carried by unanimous consent of the council members present by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day Absent

Jane Harris X

Bruce Hughes X

Robbie Rose X

**Reports of Officers:**

Boyd Pugh / Public Safety Director: Boyd Pugh reported 4 calls so far this month. Air packs are on order and waiting to be shipped.

Sam Smitherman / Building Inspector: Sam Smitherman reported two new building permits in the last two weeks and has a final inspection to close on one as well.

Bubba Holley / Parks & Recreation: Bubba Holley reported five men’s softball teams and no women’s teams. Bubba stated that the games were supposed to start today but due to the fields being too wet, the games were postponed until Thursday of this week.

Kim Harris / City Clerk-Treasurer: Kim Harris presented the council with a Profit and Loss including Budget vs Actual spending report and Balance Sheet for this fiscal year for the council to review.

**Old Business:** Mayor Labbe requested to keep the park security gate on the agenda until the county can resolve the issue of the culverts at the park.

Mayor Labbe presented the council with Ordinance 2021-134 for final passage on the 2021-2022 annual budget. After discussion Robbie Rose made a motion to adopt Ordinance 2021-134 as presented. Bruce Hughes made the second. Motion carried by unanimous consent of the council members present by a roll call vote.

ROLL CALL VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day Absent

Jane Harris X

Bruce Hughes X

Robbie Rose X

Mayor Labbe declared Ordinance 2021-134 adopted as attached to these minutes.

Ordinance #2021-134

Adoption of the 2021-2022 Annual Budget

**BE IT ORDAINED** BY THE CITY COUNCIL OF THE CITY OF VALLEY GRANDE, ALABAMA, AS FOLLOWS:

Section 1.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | |  |  |
|  | INCOME |  |  |  |
|  |  |  | 2020-2021 |  |
| Sales Tax |  |  |  |  |
|  | Consumer Use Tax |  | $ 10,000.00 |  |
|  | Rental Tax |  | $ 8,000.00 |  |
|  | Sellers Use Tax |  | $ 275,000.00 |  |
|  | Gas Tax Revenue |  | $ 6,500.00 |  |
|  | Tobacco Tax Revenue |  | $ 14,500.00 |  |
|  | Tag and Titles |  | $ 5,000.00 |  |
|  | Sales Tax - Other |  | $ 375,000.00 |  |
| Total Sales Tax |  |  | $ 694,000.00 |  |
|  |  |  |  |  |
| Business License | |  | $ 75,000.00 |  |
| Permits |  |  | $ 10,000.00 |  |
| State Shared Capital Improvement | | | $ 45,000.00 |  |
| State Shared Rev - Road Maint | | | $ 16,500.00 |  |
| State Share-General Road Maint | | | $ 22,000.00 |  |
| Rebuild Alabama Gas Tax | | | $ 27,500.00 |  |
| Alabama Power Co License Fees | | | $ 135,000.00 |  |
| Alagasco License Fees | | | $ 15,000.00 |  |
| Charter Cable License Fees | | | $ 5,000.00 |  |
| Interest Income | |  | $ 5,000.00 |  |
|  |  |  | $ 356,000.00 |  |
| Sports Complex Income | | |  |  |
|  | Gate/Admission Income | | $ 6,500.00 |  |
|  | Sports Complex Income - Other | | $ 21,000.00 |  |
| Sports Complex Income Total | | | $ 27,500.00 |  |
|  |  |  |  |  |
| Sewer Income | |  | $ 25,000.00 |  |
|  |  |  |  |  |
| Total |  |  | $ 1,102,500.00 |  |

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| --- | --- | --- | --- | --- |
| Section 2:  EXPENSE | | |  |  |
|  |  |  |  |  |
|  |  |  | 2020-2021 |  |
| **Public safety** | | |  |  |
| Payroll | |  | $ 55,000.00 |  |
|  | Retirement | |  |  |
|  | Health Insurance Expense | | $ 10,000.00 |  |
| Outside Labor | | | $ 3,000.00 |  |
|  | VGVFD | | $ 24,000.00 |  |
|  | SVFD |  | $ 24,000.00 |  |
| Sheriff's Department Business Detail | | | $ 30,000.00 |  |
| Sheriff's Department Daytime Patrol | | | $ 38,000.00 |  |
| Sheriff's Department Event Security | | | $ 3,000.00 |  |
| Additional Patrol | | | $ 21,000.00 |  |
| Utilities | |  |  |  |
|  | Public Safety | |  |  |
|  |  | Water | $ 300.00 |  |
|  |  | Electric | $ 1,500.00 |  |
|  |  | Gas | $ 1,200.00 |  |
|  | Fire Dept #2 | |  |  |
|  |  | Water | $ 500.00 |  |
|  |  | Electric | $ 1,000.00 |  |
|  |  | Gas | $ 500.00 |  |
| Equipment | |  | $ 5,000.00 |  |
| Emergency Safety Equipment | | | $ 21,000.00 |  |
| Vehicle Maintenance | | | $ 500.00 |  |
| Capital Outlay | | | $ 2,000.00 |  |
| Fire Fighter Acessories | | |  |  |
|  | Valley Grande | | $ 3,000.00 |  |
|  | Summerfield | | $ 3,000.00 |  |
| Pump Test and Air Pack Repair | | | $ 10,000.00 |  |
| Fire Department Donations | | |  |  |
|  | Valley Grande | | $ 25,000.00 |  |
|  | Summerfield | | $ 25,000.00 |  |
|  | Potters Station | | $ 12,500.00 |  |
|  | Other Fire Department Donations | | $ 15,000.00 |  |
|  |  | Total | $ 335,000.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Parks & Recreation | | |  |  |
| Payroll | |  | $ 25,000.00 |  |
|  | Retirement Expense | | $ 2,000.00 |  |
|  | Health Insurance | | $ - |  |
| Walking Trail | |  |  |  |
|  | Outside Labor | | $ 1,500.00 |  |
|  | Utilities | |  |  |
|  |  | Water | $ 500.00 |  |
|  |  | Electric | $ 5,000.00 |  |
| Sports Complex | | |  |  |
|  | Outside Labor | | $ 5,000.00 |  |
|  | Utilities | |  |  |
|  |  | Water | $ 1,500.00 |  |
|  |  | Power | $ 10,500.00 |  |
|  |  | Garbage | $ 2,000.00 |  |
|  | Sports Equipment | | $ 20,000.00 |  |
|  | Sports Expense | |  |  |
|  |  | Youth Ball | $ 21,000.00 |  |
|  |  | Men/Women Softball | $ 4,500.00 |  |
|  |  | Coed Softball | $ 4,500.00 |  |
|  |  | Other |  |  |
| Flight Field | |  |  |  |
|  | Expense | | $ 500.00 |  |
| City Events | |  |  |  |
|  | Independence Day | | $ 15,000.00 |  |
|  | Christmas in the Park | | $ 5,000.00 |  |
|  | Other Events | | $ 5,000.00 |  |
| Equipment Maintenance | | | $ 2,000.00 |  |
| Equipment | |  | $ 14,500.00 |  |
| Capital Outlay | | | $ 14,500.00 |  |
|  |  |  |  |  |
|  |  | Total | $ 159,500.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Administration | | |  |  |
| Payroll | |  |  |  |
|  | Administration Payroll | | $ 83,000.00 |  |
|  | Mayor and Council Salaries | | $ 33,600.00 |  |
|  | Payroll Expense | | $ 20,000.00 |  |
|  |  |  |  |  |
|  | Overtime | |  |  |
|  | Retirement Expense | | $ 8,500.00 |  |
|  | Health Insurance Expense | | $ 16,500.00 |  |
| Outside Labor | | |  |  |
| Beautification | | | $ 2,000.00 |  |
| Accounting Fees | | | $ 22,000.00 |  |
| Professional Fees - ADOR | | | $ 13,000.00 |  |
| Chamber of Commerce | | | $ 2,500.00 |  |
| Donations | |  |  |  |
|  | Economic Development Authority | | $ 5,000.00 |  |
|  | Miscellaneous Donations | | $ 5,000.00 |  |
| Insurance | |  | $ 17,500.00 |  |
| Professional Dues | | | $ 5,000.00 |  |
| Legal Fees | |  | $ 2,500.00 |  |
| Advertising | |  | $ 2,000.00 |  |
| Office Expense | | | $ 17,500.00 |  |
| Election Expense | | |  |  |
| Professional Development | | | $ 4,000.00 |  |
| Business/Community Development | | | $ 85,000.00 |  |
| Travel/Mileage Expense | | | $ 4,000.00 |  |
| Utilities | |  |  |  |
|  | Water |  | $ 500.00 |  |
|  | Electric | | $ 1,500.00 |  |
|  | Gas |  | $ 1,100.00 |  |
|  | Garbage | | $ 300.00 |  |
|  | Telephone | | $ 8,000.00 |  |
| Capital Outlay | | | $ 6,000.00 |  |
|  |  |  |  |  |
|  |  | Total | $ 366,000.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Road Maintenance | | |  |  |
| Road Maintenance 4&5 cent | | | $ 16,000.00 |  |
| General Road Maintenance 7 cent | | | $ 18,000.00 |  |
| Rebuild Alabama Gas Tax | | | $ 18,000.00 |  |
|  |  | Total | $ 52,000.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Sewer Expenses | | |  |  |
| Sewer - Office Expense | | | $ 1,000.00 |  |
| Sewer Utilities | | |  |  |
|  | Electric | | $ 5,000.00 |  |
|  | Water |  | $ 500.00 |  |
| Sewer Chemical Expense | | | $ 1,500.00 |  |
| Sewer Maintenance | | | $ 17,500.00 |  |
| Capital Outlay | | | $ 35,000.00 |  |
|  |  |  |  |  |
|  |  | Total | $ 60,500.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Public Works | | | |  |
| Payroll | |  | $ 25,000.00 |  |
|  | Retirement Expense | | $ 2,000.00 |  |
| Outside Labor |  |  | $ 3,000.00 |  |
|  |  |  |  |  |
| Property Maintenance | | |  |  |
|  | Fire Dept #2 | | $ 5,000.00 |  |
|  | Walking Trail | | $ 25,000.00 |  |
|  | Sports Complex | | $ 30,000.00 |  |
|  | Administration | | $ 25,000.00 |  |
|  | Sewer |  | $ 2,500.00 |  |
| Equipment | |  | $ 12,000.00 |  |
|  |  |  |  |  |
|  |  | Total | $ 129,500.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Total Expense | | | $ 1,102,500.00 |  |

Adopted and approved this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 2021.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Wayne Labbe, Mayor

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Kim Harris, City Clerk

Mayor Labbe presented the council with Resolution 2021-135 to amend section 6.5 of the subdivision regulations to change the size and shape of the lots. Kay Davidson made a motion to adopt Resolution 2021-135 as presented. Robbie Rose made the second. Motion carried by unanimous consent of the council members present by a roll call vote.

ROLL CALL VOTE YEA NAY

Wayne Labbe X

Kay Davidson X

Sara Day Absent

Jane Harris X

Bruce Hughes X

Robbie Rose X

Mayor Labbe declared Resolution 2021-135 adopted as attached to these minutes.

**RESOLUTION 2021-135**

**\*To amend Resolution 2016-48\***

**RESOLUTION TO AMEND SECTION 6 OF THE SUBDIVISION REGULATIONS**

**IN THE CITY OF VALLEY GRANDE**

**WHEREAS,** The City of Valley Grande has the authority to regulate the creation of subdivisions; and

**WHEREAS,** it is the purpose of the City of Valley Grande to promote the health, safety, convenience, order, prosperity, and general welfare of their residents; AND

**WHEREAS,** Ordinance 2015-39, AN ORDINANCE TO REGULATE THE CREATION OF SUBDIVISIONS IN THE CITY OF VALLEY GRANDE, Section 8 states that the adoption of any amendment to these subdivision regulations shall be by resolution of the City Council carried by the affirmative votes of a majority of the members of the council,

**NOW THEREFORE BE IT RESOLVED,** by the City Council of the City of Valley Grande, that Section 6.5 be added to Ordinance 2015-39 as follows:

6.5 Size and Shape of Lots

Minimum lot size for residential use shall be no less than one acre with a minimum of 150 ft of road frontage.

These regulations shall take effect upon adoption and publication as required by law.

ADOPTED AND APPROVED THIS THE \_\_\_\_\_\_\_\_\_ DAY OF \_\_\_\_\_\_\_\_\_\_\_, 2021

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Wayne Labbe, Mayor

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Harris, City Clerk

**New Business:** None

**Public Comment:** The Boy Scouts and leaders attended the council meeting as a requirement to earn merit badges such as communications as well as citizenship in the community to help reach the 21 merit badges to reach the eagle badge.

**Mayor’s Report:** Mayor Labbe reported the Tier 1 retirement benefits will begin Oct. 1, 2021 for the employees.

Mayor Labbe also reported that we received a statement from the insurance company regarding the lightning strike at the walking trail and will be receiving a check from them for approximately $6,000.00

Mayor Labbe reported that Dale Duke did a great job on the fence at the park, the project is finished and paid in full.

Mayor Labbe also reported that he and Kim Harris will have a virtual meeting that is set for Sept. 28, at 1:00 to discuss the ALDOT TAP grant along with Will Barrett and David Bollie.

Mayor Labbe asked the council to help with the first annual fall festival coming up on Oct. 9, 2021.

Mayor Labbe reminded the council of the upcoming subdivision hearing on Sept. 27, at 6:00.

Discussion was made about the cameras at the walking trail. The cameras are working at the park but still not working at the ballfields. The council agreed to investigate to help find a solution to correct the problems.

There being no further business to come before the council, a motion to adjourn was made by Jane Harris. Bruce Hughes made the second. The motion was carried by unanimous consent of the council members present.

The meeting was adjourned at 6:27 PM.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Wayne Labbe, Mayor

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Harris, City Clerk