**MINUTES OF CITY COUNCIL MEETING**

**VALLEY GRANDE, ALABAMA**

***Regular Meeting January 19, 2021***

Call to order by Wayne Labbe, Mayor at 6:00 PM

Meeting held at Valley Grande City Hall

Minutes submitted: Janet Frasier, City Clerk

Presiding: Mayor Wayne Labbe

Invocation: Mayor Wayne Labbe

In Attendance:

 Wayne Labbe, Mayor Present

 Kay Davidson Present

 Sara Day Present

 Jane Harris Present

 Bruce Hughes Present

 Robbie Rose Present

Quorum was made with all council members present.

The minutes from the January 4, 2021 regular meeting were presented by Janet Frasier. Motion was made by Bruce Hughes to accept the minutes as written. Sara Day made the second. Motion carried by unanimous consent of the council by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

 Kay Davidson X

 Sara Day X

 Jane Harris X

 Bruce Hughes X

 Robbie Rose X

**Reports of Standing Committees:**

**Kay Davidson / Business and Community Development:** Kay Davidson presented the council with a Project Development Report and stated that she had spoken with Will Barrett regarding the status of the Rebuild Alabama Act Grant application. An announcement of the grand awards is expected by mid-February 2021. The report outlined the Rebuild Alabama Grant as well as other potential grant applications available to Valley Grande. She stated that Will Barrett is willing to assist with future grants.

**Sara Day / Walking Trail and Community Events:** Sara Day reported that she had spoken with Keith Chandler regarding a potential start date for the repaving of the walking trail. He expects to start in the end of February pending weather. She will be coordinated with the electrician to get the project completed.

**Jane Harris / Zoning, Annexation, Beautification and Education:** No report.

**Bruce Hughes / Sewer System and Public Safety:** Bruce Hughes reported that the air tanks have been ordered for the Fire Department and the company will send someone to take measurements to fit for turnout gear on Thursday.

**Robbie Rose / Parks and Recreation, Sports Complex:** Robbie Rose reported that he has given Bubba some names of contractors to repair the roof and the dug outs at the Sports Complex. He hopes to have those quotes soon. He further reported that he asked Bubba to look into the criteria needed to be a part of Dixie Youth League.

**Reports of Officers:**

Boyd Pugh /Public Safety Director: Boyd Pugh reported 8 fire call so far during the month of January. He further reported the sewer was in compliance last month, but he has not heard from EMC to get a date of completion for the sewer project.

Sam Smitherman/Building Inspector: No report.

Bubba Holley/ Parks & Recreation – No report. Mayor Labbe explained that Baseball/Tee Ball registration will be held at Valley Grande Baptist Church due to limited parking at the Public Safety Building.

Janet Frasier / City Clerk-Treasurer – Janet Frasier presented the council with the Budget to Actual report and financials for the current year.

**Old Business: None**

**New Business:**

Chris Neuenshwander of Jackson Thornton, CPA firm presented the financial audit and financial statements for the year ending September 30, 2020. He stated the audit is complete, reviewed the financials and reported that it was a clean audit and materially correct. He stated that Valley Grande was very flexible and liquid with no debt or obligations and a healthy cash balance.

A motion was made by Jane Harris to accept the audit as presented. Kay Davidson made the second. Motion carried with unanimous consent of the council by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

 Kay Davidson X

 Sara Day X

 Jane Harris X

 Bruce Hughes X

 Robbie Rose X

Mayor Labbe presented the council with the resignation letter of Janet Frasier, City Clerk/Treasurer effective January 29, 2020.

A motion was made by Bruce Hughes to accept the resignation of Janet Frasier. Jane Harris made the second. Motion carried with unanimous consent of the council by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

 Kay Davidson X

 Sara Day X

 Jane Harris X

 Bruce Hughes X

 Robbie Rose X

Mayor Labbe suggested that Kim Harris be moved to the City Clerk/Treasurer position and the council consider posting Kim’s current position as Assistant City Clerk. He asked Janet to email the council copies of the salary schedule and job description.

A motion was made by Davidson to post the position of Assistant City Clerk and to receive resumes for the position. Sara Day made the second. Motion carried with unanimous consent of the council by a show of hands vote.

SHOW OF HANDS VOTE YEA NAY

Wayne Labbe X

 Kay Davidson X

 Sara Day X

 Jane Harris X

 Bruce Hughes X

 Robbie Rose X

**Public Comment:** None

**Mayor’s Report –** No report.

There being no further business to come before the council, a motion to adjourn was made by Jane Harris. Sara Day made the second. The motion was carried by unanimous consent of the council.

The meeting was adjourned at 7:00 PM.

 Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Wayne Labbe, Mayor

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Kim Harris, Assistant City Clerk