

**MINUTES OF CITY COUNCIL MEETING
VALLEY GRANDE, ALABAMA**

Oaths of Office

Dallas County Probate Judge Jimmy Nunn administered the Oath of Office to all newly elected Valley Grande council members. The Oath was taken and signed by the entire council at 5:30 p.m.

Organizational Meeting

November 2, 2020

Call to order by Wayne Labbe, Mayor at 6:00 PM

Meeting held at Valley Grande City Hall

Minutes submitted by: Janet Frasier, City Clerk

Presiding: Wayne Labbe

Invocation: Wayne Labbe

In Attendance:

Wayne Labbe, Mayor	Present
Kay Davidson	Present
Sara Day	Present
Jane Harris	Present
Bruce Hughes	Present
Robbie Rose	Present

Quorum was made with all council members present.

The minutes from the October 19, 2020 regular meeting were presented by Janet Frasier. Motion was made by Bruce Hughes to accept the minutes as corrected. Jane Harris made the second. Motion carried by unanimous consent of the council by a show of hands vote.

<u>SHOW OF HANDS VOTE</u>	<u>YEA</u>	<u>NAY</u>
Wayne Labbe	X	
Kay Davidson	X	
Sara Day	X	
Jane Harris	X	
Bruce Hughes	X	
Robbie Rose	X	

Organizational Session: Mayor Wayne Labbe stated that this was an organizational session, and the first order of business is to elect a mayor pro tempore to serve in his absence. Mayor Labbe nominated Kay Davidson for the position; there were no other nominations. Bruce Hughes made a motion to elect Kay Davidson as mayor pro tempore. Jane Harris made the second. Motion was carried by majority consent of the council by a show of hands vote. Kay Davidson abstained from the vote.

<u>SHOW OF HANDS VOTE</u>	<u>YEA</u>	<u>NAY</u>
Wayne Labbe	X	
Kay Davidson	Abstain	
Sara Day	X	
Jane Harris	X	
Bruce Hughes	X	
Robbie Rose	X	

Mayor Labbe presented the council with Ordinance 2016-66 that established the time, place, and procedures for council meetings. No changes were needed to the current ordinance and the council will conduct meetings in accordance with Ordinance 2016-66 as attached to these minutes.

ORDINANCE 2016-66

TO ESTABLISH THE TIME AND PLACE FOR REGULAR CITY COUNCIL MEETINGS; THE PROCEDURE FOR CALLING SPECIAL MEETINGS; ESTABLISH A QUORUM; ESTABLISH CONDUCT AND PROCEDURES FOR COUNCIL MEETINGS OF THE CITY OF VALLEY GRANDE, ALABAMA; REPEALING ORDINANCE 2003-05.

BE IT ORDAINED by the City Council of the City of Valley Grande, Alabama in session duly assembled and by authority thereof as follows:

- Section 1. That the rules or order of procedure herein contained shall govern deliberations and meetings of the City Council of Valley Grande, Alabama.
- Section 2. Regular meetings of the council shall be held on the following dates: the first and third Monday of each month at six o'clock (6:00) PM in the council chambers at Valley Grande City Hall.
- Section 3. Special meetings may be held at the call of the presiding officer by serving notice on each member of the council not less than 24 hours before the time set for such special meeting; or special meetings may be held as provided by Section 11-43-50, Code of Alabama, 1975, whenever two council members or the mayor making the request shall have the right to call such meeting. Notice of all special meetings shall be posted on a bulletin board accessible to the public at least 24 hours prior to such meeting. Only those items of business for which the special meeting is convened shall be voted on at said special meeting. All written notice shall state the specific purpose or purposes for such special meetings.
- Section 4. All meetings of the City Council shall be open and public, except when the Council meets in executive session as authorized by state law.
- Section 5. The Council may meet in executive session only for those purposes authorized by state law. When a Council member makes a motion to go into executive session for an enumerated purpose, the presiding officer shall put the motion to a vote. If the majority of the Council shall vote in favor of the motion, the body shall then move in executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed the Council shall resume its deliberations in public.
- Section 6. A quorum shall be determined as provided by Section 143-48, Code of Alabama.
- Section 7. The order of business shall be as follows:

- 1. A call to order
- 2. Invocation
- 3. Roll Call
- 4. Reading and approval of the minutes of the previous meeting
- 5. Reports of standing committees
- 6. Reports of special committees
- 7. Report of officers
- 8. Reading of petitions, applications, complaints, appeals, communications, etc.
- 9. Auditing accounts
- 10. Resolutions, ordinances and orders of old business
- 11. Resolutions, ordinances and orders of new business
- 12. Public Comments
- 13. Motion for adjournment

- Section 8. No member shall speak more than twice on the same subject without permission of the presiding officer.
- Section 9. No person, not a member of the council shall be allowed to address the same while in session without permission of the presiding officer.

- Section 10. Every officer, whose duty it is to report at the regular meetings of the council, who shall be in default thereof, may be fined at the discretion of the council.
- Section 11. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions and ordinances and any amendments thereto shall be in writing at the time of introduction.
- Section 12. Motions to reconsider must be by a member who voted with a majority and at the same or next succeeding meeting of the council.
- Section 13. Whenever it shall be required by one or more members, the "yeas" and "nays" shall be recorded and any member may call for a division on any question.
- Section 14. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.
- Section 15. The presiding officer of the council may, at his or her discretion call any member to take the chair, to allow him or her to address the council, make a motion, or discuss any other matter at issue.
- Section 16. Motions to lay any matter on the table shall be first in order, and on all questions, the last amendment, the most distant day, and the largest sum shall be put first.
- Section 17. A motion for adjournment shall always be in order.
- Section 18. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operations.
- Section 19. The rules of the council may be temporarily suspended by a vote of two-thirds of the members present.
- Section 20. The chairman of each respective committee, or the council members acting for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.
- Section 21. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next meeting; provided, that such ordinance, resolutions to propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of or contracts previously made with, or regular salaries of officers, or wages of employees of the city.
- Section 22. The clerk, engineer, attorney and chief of police, and such other officers or employees of the City of Valley Grande, Alabama shall, when requested, attend all meeting of the council and shall remain in the council room for such length of time as the council may direct.
- Section 23. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be roll call and the voter thereon spread on the minutes.
- Section 24. The latest edition of "*Robert's Rules of Order*" is hereby adopted as the rule of procedure for this council in those situations, which cannot be resolved by the rules set out in this ordinance.
- Section 25. This ordinance shall go into effect upon the passage and publication as required by law.

ADOPTED AND APPROVED THIS THE 7TH DAY OF NOVEMBER, 2016.

Mayor Labbe presented the council with Resolution 2020-119 to re-appoint Janet Frasier as City Clerk/Treasurer for a term to run concurrent with the mayor. Sara Day made a motion to adopt Resolution 2020-119. Robbie Rose made the second. Motion carried with unanimous consent of the council by a roll call vote.

<u>ROLL CALL VOTE</u>	<u>YEA</u>	<u>NAY</u>
Wayne Labbe	X	
Kay Davidson	X	
Sara Day	X	
Jane Harris	X	
Bruce Hughes	X	
Robbie Rose	X	

Mayor Dobbs declared Resolution 2020-119 adopted as attached to these minutes.

Resolution #2020-119

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALLEY GRANDE, ALABAMA, AS FOLLOWS:

Section 1.

For a term to run concurrent with the current Mayor, Janet Frasier is hereby re-appointed and continued as City Clerk/Treasurer of the City of Valley Grande upon the basis of compensation heretofore existing, and may hereafter be altered.

Section 2.

Each and every provision of this resolution is hereby declared to be an independent provision and the holding of any provision hereof to be void and invalid shall affect any other provision hereof, and it is hereby declared that the other provisions of this resolution would have been enacted regardless of any provision which might have been held invalid.

Section 3.

This resolution shall become effective upon its adoption and publication as required by law.

ADOPTED AND APPROVED THIS THE 2nd DAY OF NOVEMBER 2020.

Mayor Labbe presented the council with Resolution 2020-120 to re-appoint Boyd Pugh as Public Safety Director for a term to run concurrent with the mayor. Bruce Hughes made a motion to adopt Resolution 2020-120. Kay Davidson made the second. Motion carried with unanimous consent of the council by a roll call vote.

<u>ROLL CALL VOTE</u>	<u>YEA</u>	<u>NAY</u>
Wayne Labbe	X	
Kay Davidson	X	
Sara Day	X	
Jane Harris	X	
Bruce Hughes	X	
Robbie Rose	X	

Mayor Labbe declared Resolution 2020-120 adopted as attached to these minutes.

Resolution #2020-120

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALLEY GRANDE, ALABAMA, AS FOLLOWS:

Section 1.

For a term to run concurrent with the current Mayor, Boyd Pugh is hereby re-appointed and continued as Public Safety Director of the City of Valley Grande upon the basis of compensation heretofore existing, and may hereafter be altered.

Section 2.

Each and every provision of this resolution is hereby declared to be an independent provision and the holding of any provision hereof to be void and invalid shall affect any other provision hereof, and it is hereby declared that the other provisions of this resolution would have been enacted regardless of any provision which might have been held invalid.

Section 3.

This resolution shall become effective upon its adoption and publication as required by law.

ADOPTED AND APPROVED THIS THE 2nd DAY OF NOVEMBER, 2020.

Mayor Wayne Labbe brought forth to the council the appointment of Advisory Groups and called for a motion to table the appointments of the Advisory Groups, for the coming term of office, until the next meeting.

A motion was made by Kay Davidson to table the appointments of the Advisory Groups. Bruce Hughes made the second. Motion carried by unanimous consent of the council by a roll call vote.

<u>ROLL CALL VOTE</u>	<u>YEA</u>	<u>NAY</u>
Wayne Labbe	X	
Kay Davidson	X	
Sara Day	X	
Jane Harris	X	
Bruce Hughes	X	
Robbie Rose	X	

New Business:

Mayor Labbe presented the council with Resolution 2020-121 authorizing the mayor and mayor pro-tempore to become authorized signers on all bank accounts. Jane Harris made a motion to adopt resolution 2020-121. Robbie Rose made the second. Motion carried with unanimous consent of the council by a roll call vote.

<u>ROLL CALL VOTE</u>	<u>YEA</u>	<u>NAY</u>
Wayne Labbe	X	
Kay Davidson	X	
Sara Day	X	
Jane Harris	X	
Bruce Hughes	X	
Robbie Rose	X	

Mayor Labbe declared Resolution 2020-121 adopted as attached to these minutes.

RESOLUTION 2020-121

BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF VALLEY GRANDE, ALABAMA hereby authorizes the mayor and the mayor pro-tempore to become authorized signers on all open bank accounts.

This resolution shall become effective November 2, 2020.

ADOPTED AND APPROVED this 2nd day of November 2020.

Mayor Labbe stated that items needing to be brought before the council should be added to the agenda. He requested that council members call Janet and make her aware of any items to be placed on the agenda for the upcoming council meetings.

Mayor's Report:

Regarding Hurricane Zeta, Mayor Labbe stated that we would allow residents to dispose of trees and brush into the gully behind the Walking Trail. Residents needing to dispose of debris should come by City Hall and ask for the gate to be opened.

Mayor Labbe reported that he had asked the auditors from Jackson Thornton to move the annual audit to November 23, 2020. He stated that the audit is required annually and he wanted the audit to be as early as possible to start the new council with a clear report of the City's financial standing.

Mayor Labbe also stated that Janet will be contacting the insurance company to file reports of damage to the park, sports complex and the sewer lagoon from Hurricane Zeta.

Mayor Labbe also asked the Council Members to give Janet their shirt sizes for shirts to be ordered for the staff and council. He further reminded the council and all residents to be sure to vote in the election Tuesday, November 3, 2020.

There being no further business to come before the council, a motion to adjourn was made by Jane Harris. Sara Day made the second. The motion was carried by unanimous consent of the council.

The meeting was adjourned at 6:23 PM.

Approved: _____
Wayne Labbe, Mayor

Attested: _____
Janet Frasier, City Clerk